

Preparing for Class

1. Have your Chromebook open to Google Meet and mute the microphone.
2. Go ahead and complete the daily check in activity and place it in your folder.
3. Sit up
4. Listen, lean in, and look
5. Ask and answer questions
6. Nod your head
7. Track the speaker

Completing the assignments

1. After you complete each assignment place in in for google drive folder for Class Meets.
2. Ask questions.
3. Complete the daily checkout form in your folder and submit it.

During class

1. If you need to stand up do so. You may stretch in front of the podium which is located in the rear of the room.
2. If you would like to sit on the floor you may do so. Ask for assistance in moving the desk and may then sit in the empty space.
3. If you need to leave the classroom fill out the hall pass form at the front of the room prior to leaving. You will also need to complete the information on the form when you return to the room.